

MINUTES
ILR BOD MEETING
THURSDAY May 14, 2015 8:00 ET

CALL TO ORDER – meeting was called to order by President Harvey Pool at 8:04 pm.
Meeting adjourned at 10:45. Members in attendance

Position	Name
President	Harvey Pool
Vice President	Sean Hart
Secretary	Debi Garvin
Treasurer	none
Member at Large	Karen Baum
Newly Elected member	Linda Hayes (joined at 8:08)

Minutes were approved by email from last meeting.

SET DATE FOR THE NEXT MEETING – June 4, 2015; there will be a short face to face at the Gathering

OFFICE REPORT (Susan – 8:15)

- Susan sent in the financial report and all account balances
- Paving is complete – the neighbor paid to have additional paving done to his property line
- Property taxes due middle of month
- Kim is filing an extension for taxes as she is still working on getting the books straight
- BOD needs to inform Susan of officers and committee liaison as soon as they are determined
- Susan questioned how the math for the Incentive Fund is calculated as we have had no income to the Fund this year; Susan to ask Allen is he can Query for that
- Question regarding whether an person who meets Youth criteria can get Youth points if they have a full breeder membership
- Susan brought Linda up to Speed on the building, rentals, listings, etc.

GATHERING REPORT (Norris Berg – 8:45)

- Sponsorships are down this year
- Norris needs ILR Updates for the program
- Treats and Treasures – who is doing this? Linda Hayes volunteered with Debi Garvin to assist
- Silent Auction – Debi in charge

- Youth Bucks – will be more of a debit card system this year.
- Award Picnic– will do pulled pork again – Linda and Karen in charge with help from the entire BOD
- CCC – Karen will be in charge of organizing the CCC. We will have certifiers there to certify llamas and also people there to “certify” the certifiers.
- Debi made a motion to bring Susan to the Gathering. Second by Karen – Karen and Debi vote yes; Linda abstains; Harvey and Sean – no (due to financial constraints and Executive Committee recommendations. Motion failed (Late note: Karen secured enough donations to independently fund Susan’s attendance at the Gathering)

PRESIDENT'S REPORT – Harvey

Harvey put forth a slate of potential officers as follows:

- **President – Debi Garvin**
- **Vice-President – Sean Hart**
- **Treasurer – Harvey pool**
- **Secretary – Karen Baum**
- **Member at Large – Linda Hayes**

Discussion followed and Karen felt she should be treasurer and declined the role of Secretary. Slate of candidates voted on – 4 approvals – 1 no (Karen Baum). After officers were seated, Sean asked Karen if she would reconsider Secretary and she agreed but said she did not have the time to do the Minute Uploading, email blasts etc.. Debi will continue to do those functions. Officers are as noted above.

SECRETARY'S REPORT – Debi

- Kristy has our new web-site I Want A Llama and the sister site Allaboutllamas.com ready to launch. Debi and Kristy are working on advertising fees and specials. There will be several categories for people to advertise with Specials running through the end of the Gathering.
- I am working on posting the judges bios to the website. As they come in, I am putting them into a PowerPoint file and then pdf'ing and uploading to the website.

TREASURER'S REPORT – DAWN

- No report – Dawn was not present as she is going off the BOD

VICE PRESIDENT'S REPORT – SEAN

- Sean sent the letter he wrote to ALSA and will follow-up

COMMITTEE REPORTS

- Due to the length of the meeting with Office and Gathering Updates, Committee Updates were not provided.

Board went into Executive Session at 10:06 and came out at 10:25

NEW BUSINESS

- We have an offer on the building and have counter-offered.
- We need to start keeping formal time sheets for all hours worked. Karen to assume the responsibility as the new Secretary
- The joining of force with ALSA in some manner to create a single show association will continue. The Presidents of both associations will be involved as well as other persons who are members of both associations and some respected breeders.

NEW ACTION ITEMS

Item	Responsible Person	Status	Date Completed
Organize Treat and Tresures and start working on Gathering Dinner	Linda		
Get Silent Auction Forms completed	Debi		
Send eblast regarding election and officers	Debi		
Contact Allen to see if he can query Incentive Fund deposits	Susan		
Finalize promotion for the I want A Llama website	Debi		
Continue to work with the BOD of ALSA	Sean		
Continue to work with new realtor (Eric) on potential sell of the building.	Karen		

OLD ACTION ITEMS

Item	Responsible Person	Status	Date Completed
Contact 2 people who submitted petitions	Susan	done	
Contact bank to see paperwork has been sent back	Susan	done	
Find out when LoC is due	Susan	ongoing	
Notify people who sent in requests for screening	Susan	done	
Contact Allen to get bid on fixing UAP and making UAP visible	Susan	done	
Contact member with issues about consolidating UAP points under one owner name and inform her if she wants back points, she will have to pay Allens programming costs	Debi	Not yet completed	
Send Sean pdfs of old brochures	Debi	done	4/2015
Contact Kristy when UAP is locked and final so she can calculate incentive fund payouts	Susan	done	4/2015

Contact realtor about listing the building and getting a fair market value price on it.	Karen	done	4/2015
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COMPLETED ACTION ITEMS

Item	Responsible Person	Status	Date Completed
See if our new book keeper can file an extension	Dawn	Done	4/2015
Contact Kristy about approval for the I Want A Llama page	Debi	Done	4/2015
Inform Darrell that Kristy is going to get the I want a llama page up and running and the promotions team should work through her for advertising	Sean	Done – eblast to be sent out	4/2015
Check with realtors about listing the building	Karen	Done	4/2015
Contact Sharmon about the bid for fixing the heating vent and advertising	Debi	Done	4/2015
Have Susan get a bid from Allen to run the ILR election	Harvey	Done	3/2015
Let Susan know the BOD has approved the hiring of a cleaning lady	Debi	Done	3/2015
Inform Kristy when UAP is final so Incentive fund payouts can be calculated	Sean	Done	
Contact Fred about the exclusive rights contract on the building	Karen	Done	4/2015
Clarify breeder name requirements with Susan	Harvey	Done	4/2015
Check with USDA regarding rules for taking llamas out to exhibit	Harvey	Done	3/2015

Respectfully Submitted,

Debi Garvin – Secretary 2014