

ILR BOD MEETING
Wednesday 5-11-22 - 8:00PM ET

CALL TO ORDER – Kyle 8:08PM ET

Attendees		
Kyle Mumford	President	
Ramona Simpson	Vice President	
Mark Smith	Treasurer	
Sharon Van Hooser	Secretary	
Debbie Arendas	Member at Large	
Susan Hannah	Operations Manager	
Lisa Robinson	Gathering Chair	8:07PM ET – On Call 8:43PM ET – Off Call

SET DATE FOR THE NEXT MEETING – 6-8-2022

Action items:

ILR Gathering Update- Lisa:

- Gathering Update:
 - On Track with everything – ribbons, etc.
 - Table Company called with an issue regarding round tables. Some tables may have to be 8 foot long tables.
 - Fiber Awards have arrived.
 - Photographer back drop has arrived.
 - Show Book company has a new guy to help and will be the same as last year.
 - Sponsorships are arriving along with new sponsorships too.
 - Volunteers to help with show are coming in.
 - Hotels and facility are done.
 - Walton Webcasting – Lisa called and people doing ads can do as videos or do a voice over on slides.
 - Sale consignments have started to arrive.
 - Ahead of where we were this time last year on show preparation.
 - Holding off till now on sending out Sponsorship advertisements. So now sending out as needed on social media.
 - Becky Kunkel has been willing to do obstacles for us on the first day of show.
 - Sale – Per Mark, He spoke with Randy this morning. At this time there are 20 to 25 llamas in the sale. The soft deadline for consignments is May 20th.

- Sale entries are sent to Susan (preferably in a word doc form) and Gathering entries are sent to Jessica.
- Lisa spoke with Courtnee Onsager last night and she was looking for volunteer positions. She is willing to take pictures of the Grand, Reserve Grand and Futurity placings at the show.
- Lisa is looking for items to dress up the back drop such as green astroturf , leafy greenery around the bottom and some plants along with possible lattice to hang exhibitor ribbons from for pictures.
- ILR Logo sign to go at back drop is being ordered from Vista Print for pictures.
- Lisa stated that she had mentioned to Courtnee about the llama limbo and games proceeds would be going to Darryl.
- Kyle contacted Taylors regarding the Distinguished Service award. They accepted, but will be unable to attend the Gathering. They provided photos; Kyle will work on the write-up.
- Photographer discussion:
 - Per Lisa, we have never paid a photographer before so if we pay a photographer it needs to be beneficial.
 - Allison has photography background and can take pictures from ring side, if possible.
 - The previous photographer is doing a Gathering Show special of ½ off since they will be taking the website down shortly after the Gathering show. Lisa will have her laptop available at the show for anyone wanting to order pictures from them.
 - Courtnee will be using a nice camera for photos. Jennie Hodgen has a drop box for photos and can possibly catch some pictures for us.

SPRING SHOW PLANNING:

- Mark spoke with Ryan regarding funding, sponsorships and judges for the ILR Spring Show in March, 2023.
- Per Kyle, in the future, we need to discuss who is in charge of what so that toes do not get stepped on, what is budgeted from whom, etc.

OFFICE REPORT – Susan:

- Web Support options:
 - Susan has phone number on her desk and is on her to do list.
- ILR Scholarship- point people needed:
 - Susan is sending out deadline reminders and is needing at least 3 board members to review and send in their selection of winners in both categories.
- Legal firm options:
 - Susan has been playing phone tag currently but will continue to connect with them.

SECRETARY'S REPORT – Sharon

- January, February, March, April special session minutes- vote by email when they arrive
- My Pearl Screening Approved via email

TREASURER'S REPORT – Mark

- Monthly reports:
 - As of April 30, 2022 – Total Account Balance was \$219,795.00.
 - This is down \$3,784.00 from last year at this time.
 - Net Income – Down
 - Registrations-Transfers – Down
 - Membership Dues – Down \$4,066.00
- Kyle asked that all BOD members consider what officer positions they would be willing to serve in. The board will be looking for a Treasurer since Mark is coming off the board in June.

OLD BUSINESS:

- Member Grievance:
 - Grievance procedure questions:
 - The Governing Board will begin the topic with a discussion about conflict of interest. Parties with a conflict of interest will be given the opportunity to recuse themselves, and if they decline may be asked to recuse themselves by a vote of the GB.
 - Ramona to set next meeting date.
 - If a grievance panel is formed, they will be supplied with all information.
 - If more than one grievance, each grievance must be handled separately.
 - Punishment is the decision of the committee, and the Governing Board, not the party filing the grievance.
 - Request for 990 forms:
 - The member filing the grievance has requested the last three years of the ILR's 990 forms.
 - The ILR is required to make them available by law within 30 days of the written request.
 - 2019 and 2020 IRS Tax filings available on IRS website. 2021 is just currently being filed and not available yet, but will be ready prior to the end of the 30 day window.
 - Susan will make preparations to respond to the request and provide the documents within the required window.
 - Procedure for selecting a potential five person panel:

- Panel – Must be ILR-SD members.
- Any and all members associated with involved parties or members that competed in said show would be eliminated from panel selection.
- Susan will run a report of current ILR-SD members and pick last member on each page to contact to be on panel as long as there is not a conflict of interest or involvement in said grievance. Susan will keep contacting members until panel is formed.
- Susan and Ramona will discuss how they each want to handle emailing all parties involved regarding procedures moving forward and to parties that will need to be recused from call during the grievance discussion.
- Executive Session:
 - *Mark made a motion to go into executive session, Debbie, seconded the motion at 8:58PM ET.*
 - *Mark made a motion to end executive session, Kyle seconded the motion at 10:04PM ET.*

NEW BUSINESS:

- Response procedure for member emails:
 - Kyle will reply if a General question.
 - Ramona will reply if question is in regards to Governing Board.
- Darrell's Induction – Mark
 - Mark went over with the board the commencements that will take place with Darrell's induction, honorary dinner and unveiling of the portrait during the North American Livestock Show in Louisville, KY on November 13, 2022.
 - Mark would like emails sent out to the membership regarding Darrell's induction and a letter to different people along with possible fund to help support his induction.

Board Priorities Spotlight:

- Membership survey question brainstorm.

Member Communications:

- Communication about informational brochures and how to find them (Debbie suggestion)

ADJOURN BOD Meeting: 10:14PM ET

Motion made by Kyle, Seconded by Mark. Unanimously Approved

BOARD PRIORITIES FOR 2021-22

- Continue to be supportive to other llama organizations and reach out to find ways to work together for the good of the industry
- Continue to update and refresh the website
 - 1) Eliminate links that do not work and content that is outdated

- 2) Update photos on website.
 - 3) Eliminate all old outdated information forms
- Universal Awards Program – Review, Update, and Improve
 - Promote the multiple uses of llamas
 - Continue promotion of seller paid transfers – only \$10
 - Focus on update ILR-SD – emphasis on simple and fun, clean-up contradictory language
 - Improved direct communications to members – e-newsletter